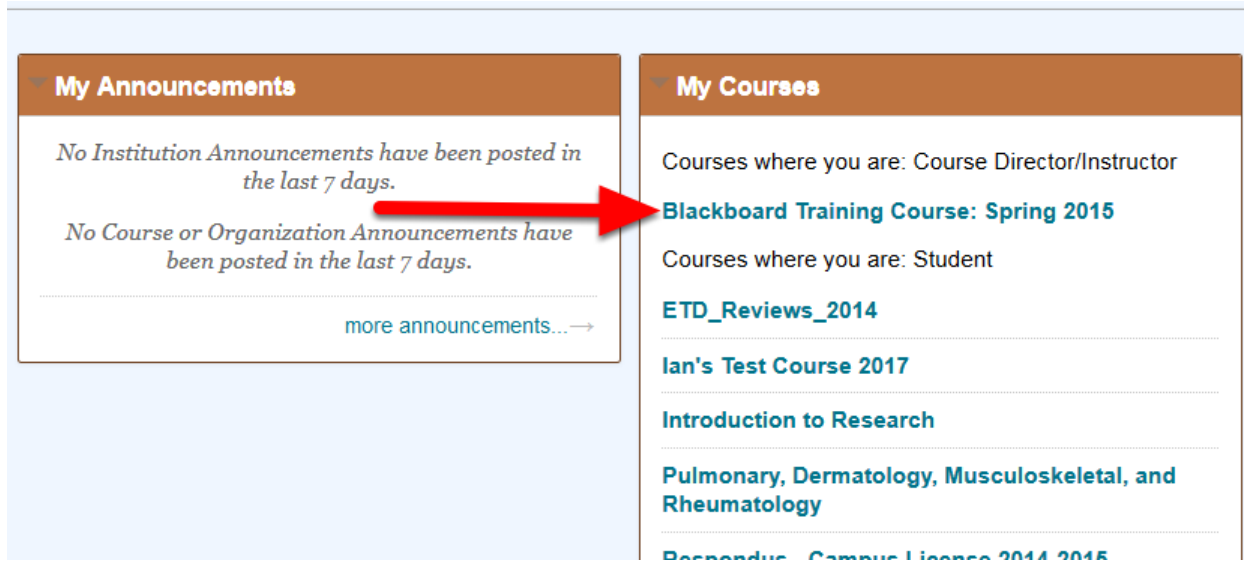


Blackboard - Changing Course Availability

A course must be made available before students enrolled in the course will be able to view or access the course and its content. However, you may want to make a course unavailable during the building process or after a scheduled course has finished.

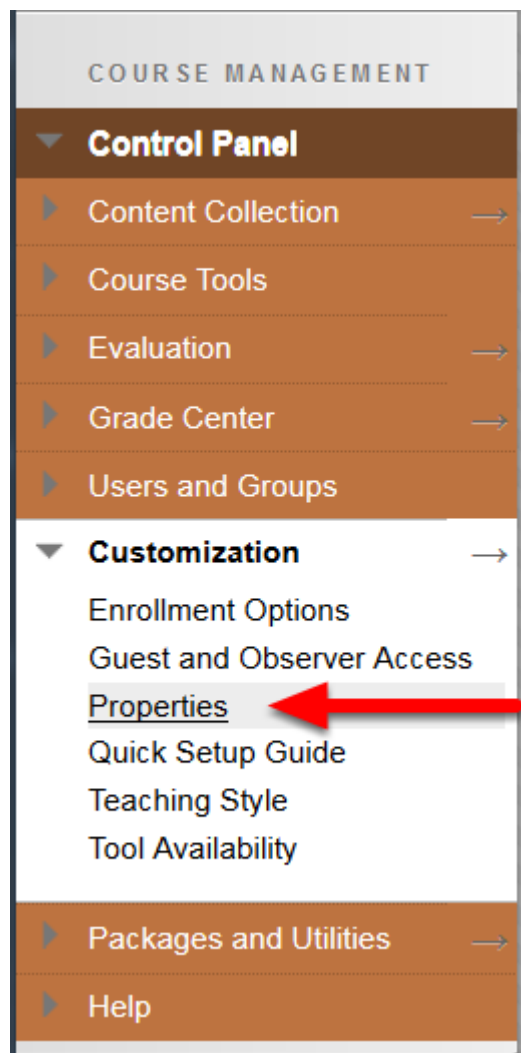
Open a Course



The screenshot displays two side-by-side panels. The left panel, titled 'My Announcements', contains two lines of text: 'No Institution Announcements have been posted in the last 7 days.' and 'No Course or Organization Announcements have been posted in the last 7 days.' Below this text is a link that says 'more announcements...→'. The right panel, titled 'My Courses', lists courses under two categories: 'Courses where you are: Course Director/Instructor' and 'Courses where you are: Student'. Under the 'Course Director/Instructor' category, the first course listed is 'Blackboard Training Course: Spring 2015', which is highlighted with a red arrow. Other courses listed include 'ETD_Reviews_2014', 'Ian's Test Course 2017', 'Introduction to Research', 'Pulmonary, Dermatology, Musculoskeletal, and Rheumatology', and 'Respondus Campus License 2014-2015'.

From the **Blackboard Homepage**, select a course from the **My Courses** menu.

Customization via the Control Panel



In the **Control Panel**, click **Customization** and then **Properties**.

Changing the Course's availability

SET AVAILABILITY

Make this course available to users?

Make Course Available





- Yes
 No

SET COURSE DURATION

Duration



- Continuous
- Select Dates
- Start Date 
Enter dates as mm/dd/yyyy
- End Date 
Enter dates as mm/dd/yyyy
- Days from the Date of Enrollment

1. In the **Set Availability** section, click **Yes** or **No**
2. When making a course available, you can choose one of the following options in the Set Course Duration section:
 - Continuous** to leave the course available without a specified start or end date.
 - Select Dates** to choose a start and/or end date. The start and end times are set automatically. The start time is midnight and the end time is 11:59:59.
 - Days from the Date of Enrollment** to specify a specific length of time users have to access the course after enrolling. This is the best option for self-paced courses.