

Term Course Preparation

Dear UTHSC Faculty,

Summer term is just around the corner! It's time to start preparing your course(s).

You have two options to prepare Bb course shells with content:

(1) copy your course content from another course in your Bb Course List (another term course you previously taught) and then update it for the Summer.

(2) develop a new course. The UTHSC Template is a great starting point and meets general quality standards in "Overall Course Design, Learner Support and Usability".

We know you may have questions and look forward to assisting you in preparing for the 2017 Summer Term.

With warm regards,

*The UTHSC Teaching and Learning Center
Instructional Design and Online/eLearning*



Summer 2017 Schedule

April 5

Faculty gain access to Bb course shells.

April 5 to May24 (Part 1 Term courses) April 5 to June25 (Part 2 Term courses)

Faculty copy/develop/finalize summer term course(s).

- For assistance with best practices, course design or using the UTHSC template contact Karen Shader, PhD (kshader@uthsc.edu) or Zelpia Brown, EdD (zbrown12@uthsc.edu).
- For assistance with Blackboard feature/functionality, contact bb@uthsc.edu or 901-448-1927

May 25 (Part 1 Term courses) June 26 (Part 2 Term courses)

Students gain access to Summer 2017 Courses.
Faculty can change this date, if needed.

April 5 to June 16

Students are populated into summer courses.

- Banner automatically adds and drops students.
- After June 16th the registrar will notify the TLC of any drops.

June 1 (Part 1 Term courses) July 5 (Part 2 Term courses)

Summer Term Starts

For instruction and tutorials, visit courses.uthsc.edu/tutorials.php

To view the academic calendars, visit www.uthsc.edu/registrar/academic_calendar.php